



**ASSOCIATION of
GOVERNMENTS**

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Tribal Government Representative: Andrew Masiel Sr., Pechanga Band of Luiseno Indians

Ventura County: Linda Parks, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Art Brown, Buena Park

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Keith Millhouse, Moorpark

MEETING OF THE

ADMINISTRATION COMMITTEE

PLEASE NOTE DATE AND TIME

Thursday, July 12, 2007

8:30 a.m. – 9:30 a.m.

SCAG Offices

818 West 7th Street, 12th Floor

Conference Room San Bernardino

Los Angeles, CA 90017

213.236.1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Carmen Summers at 213.236.1984 or summers@scag.ca.gov

Agendas and Minutes for the Administration Committee are also available at:

www.scag.ca.gov/committees/ac.htm

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. If you require such assistance, please contact SCAG at (213) 236-1868 at least 72 hours in advance of the meeting to enable SCAG to make reasonable arrangements. To request documents related to this document in an alternative format, please contact (213) 236-1868.

Administration Committee Membership

July 2007

Loveridge, Ronald, ***Chair***
Edney, Jon, ***Vice Chair***

Riverside
El Centro

Riverside County
CEHD

Member	Representing	Affiliation
Aldinger, Jim	Manhattan Beach	SBCCOG
Baldwin, Harry	San Gabriel	TCC
Becerra, Glen	Simi Valley	Ventura County
Burke, Yvonne	Los Angeles	President
Clark, Margaret	Rosemead	EEC
Dixon, Richard	Lake Forest	Officer
Lowenthal, Bonnie	Long Beach	TCC
Masiel, Andrew	Pechanga Band of Luiseno Mission Indians	Appointed
McCallon, Larry	Highland	Appointed
Nowatka, Paul	Torrance	Appointed
O'Connor, Pam	Santa Monica	Appointed
Ovitt, Gary	San Bernardino	Officer
Parks, Bernard	Los Angeles	Appointed
Pettis, Greg	Cathedral City	CVAG
Roberts, Ron	Temecula	WRCOG
Wapner, Alan	Ontario	SANBAG

Last Update 6/11/07

ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

"Any item listed on the agenda (action or information) may be acted upon at the discretion of the Committee."

1.0 **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Ron
Loveridge, Chair

2.0 **PUBLIC COMMENT PERIOD**

Members of the public desiring to speak on an agenda item or items not on the agenda, but within the purview of the Committee, must fill out and present a speaker's card to the Assistant prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The chair may limit the total time for all comments to twenty (20) minutes.

3.0 **REVIEW and PRIORITIZE AGENDA ITEMS**

4.0 **CONSENT CALENDAR**

4.1 **Approval Items**

- | | | |
|-------|---|----|
| 4.1.1 | <u>Minutes of June 7, 2007 Meeting</u>
Attachment | 1 |
| 4.1.2 | <u>Federal Aviation Administration</u>
<u>Grant Application for \$650,000</u>
Attachment | 7 |
| 4.1.3 | <u>I-710 EIR/EIS Funding Agreement</u>
Attachment | 15 |
| 4.1.4 | <u>Co-Sponsorship of UCLA Extension</u>
<u>Public Policy Program 2007</u>
<u>Arrowhead Symposium</u>
Attachment | 16 |
| 4.1.5 | <u>Study Tour on Public Transportation</u>
<u>and Mobility in Switzerland</u>
Attachment | 28 |

ADMINISTRATION COMMITTEE

AGENDA

			PAGE #	TIME
4.2	<u>Receive & File</u>			
4.2.1	<u>Contracts/Purchase Orders and MOUs between \$5,000 - \$250,000 Attachment</u>		35	
4.2.2	<u>Leadership Southern California Program Opportunity Attachment</u>		39	
5.0	<u>ACTION ITEMS</u>			
5.1	<u>GASB 45-Other Post Employment Benefits; Supplemental Defined Benefit Retirement Plan Attachment</u>	Wayne Moore, CFO	51	10 minutes
	Recommended Action: For Financial Planning purposes approve a 2% Triennial Increase in Retiree Medical Benefits; Establish an Irrevocable Trust; Fund the Supplemental Benefit Pension Plan with a Purchased Annuity			
5.2	<u>Regional Council Policy Manual Attachment & Supplemental Attachment</u>	Justine Block, Deputy Counsel	55	10 minutes
	Recommended Action: Approve with Recommended Amendments			
5.3	<u>Merit Pay Program Attachment</u>	Debbie Dillon, HR Manager	57	5 minutes
	Recommended Action: Approve end of Merit Pay Program Pilot Status and Increase Top of Merit Payment Ranges by 1%			

ADMINISTRATION COMMITTEE

AGENDA

			<i>PAGE #</i>	<i>TIME</i>
6.0	<u>INFORMATION ITEMS</u>			
6.1	<u>Salary Administration and Tuition Reimbursement Revisions Attachment</u>	Rhonda Lawrence, SCAG Staff	61	5 minutes
6.2	<u>CFO Monthly Financial Report for May 2007 Attachment</u>	Wayne Moore, CFO	64	10 minutes
6.3	<u>Reactivation of Investment Sub-Committee</u>	Wayne Moore, CFO		5 minutes
7.0	<u>AUDIT COMMITTEE REPORT</u>	Hon. Paula Lantz, Vice Chair		
8.0	<u>STAFF REPORT</u>			
9.0	<u>FUTURE AGENDA ITEMS</u>			
	Any Committee member or staff desiring to place items on a future agenda may make such a request.			
10.0	<u>ANNOUNCEMENTS</u>			
11.0	<u>ADJOURNMENT</u>			
	The next meeting of the Administration Committee will be held on Thursday, September 13, 2007 at the SCAG offices in downtown Los Angeles.			